

# Quality Training starts with Quality Thinking - Quality Contact and Quality Facilitators



Our courses are available as – contact sessions in class (see dates below) or online training



## How our course bookings work:

- Step 1:** Complete the quotation/enrolment form for each learner and send it back to us via email or fax.
- Step 2:** We issue you with a quotation for the course/s you have selected as per our schedule as soon as possible. Please accept or Decline the Quote.
- Step 3:** The full amount must be paid the week before the training start. (Except if your company is paying for the course and confirm payment with a PO) Use the Quote number as reference when you make payment.
- Step 4:** We will e-mail a confirmation and direction letter to you two weeks prior to the training date. Only confirmation on this mail and proof of payment will secure your seat.

## Terms and conditions:

- ♦ Cancellations must be made no later than the Thursday before the course starts. For late cancellations, a penalty will apply.
- ♦ Results (Statement of Result & Certificate) will not be issued unless the account is paid in FULL. Issuing of certificates will be subject to the ETDP Seta's procedures.
- ♦ Training interventions could be cancelled if we have less than 4 learners scheduled on the training. ATS will notify you on the Thursday before the week's training if a course is cancelled.
- ♦ In-house training and special rates can be arranged for group bookings.
- ♦ NO Payment – NO Training.
- ♦ You **cannot** enrol for the Moderator course (US115759) if you have not been found "competent" on the Assessor course (US115753). Assessor is a **prerequisite** to Moderator training.

## ATS 2024 SCHEDULED COURSES

			PRETORIA				
FACILITATOR	ASSESSOR	FUNDAMENTALS	DESIGN & DEVELOP MATERIAL	DESIGN & DEV ASSESSMENT	MODERATOR	LEARNER SUPPORT	SDF
Price R5775,00	R5 950,00	R5 775,00	R8 250,00	R5 950,00	R5 950,00	R5 775,00	R8 250,00
Duration 4 days	4 days	5 days	5 days + 8 weeks POE building	5 days + 6 weeks POE building	4 days	5 days	4 days + 8 weeks POE building
15-18 JAN	08-11 JAN	29 JAN – 02 FEB			22-25 JAN		
19-22 FEB	26-29 FEB		26 FEB – 01 MAR			05-08 FEB	12-15 FEB
	25-28 MAR			11-14 MAR	04-07 MAR		
02-05 APR	22-25 APR	08-12 APR				29 APR – 02 MAY	15-18 APR
20-23 MAY	27-30 MAY		06-10 MAY		13-16 MAY		
24-27 JUN				03-06 JUN	18-21 JUN		10-13 JUN
22-25 JUL	01-04 JUL	08-12 JUL	15-19 JUL			29 JUL – 01 AUG	
26-29 AUG	05-08 AUG				12-15 AUG		19-22 AUG
30 SEP – 03 OCT	09-12 SEP		16-20 SEP	02-05 SEP			
28-31 OCT	07-10 OCT	14-18 OCT			21-24 OCT		
	25-28 NOV		18-22 NOV			11-14 NOV	04-07 NOV
02-05 DEC				09-12 DEC	02-05 DEC		

JOHANNESBURG							
FACILITATOR	ASSESSOR	FUNDAMENTALS	DESIGN & DEVELOP MATERIAL	DESIGN & DEV ASSESSMENT	MODERATOR	LEARNER SUPPORT	SDF
Price R5775,00	R5 950,00	R5 775,00	R8 250,00	R5 950,00	R5 950,00	R5 775,00	R8 250,00
Duration 4 days	4 days	5 days	5 days + 8 weeks POE building	5 days + 6 weeks POE building	4 days	5 days	4 days + 8 weeks POE building
08-11 JAN	15-18 JAN	22-26 JAN			29 JAN – 01 FEB		
26-29 FEB	19-22 FEB		05-09 FEB			12-15 FEB	26-29 FEB
25-28 MAR				04-07 MAR	11-14 MAR		
22-25 APR	02-05 APR	15-19 APR					08-11 APR
27-30 MAY	20-23 MAY		13-17 MAY		06-09 MAY	20-23 MAY	
	24-27 JUN			10-13 JUN			18-21 JUN
01-04 JUL	15-18 JUL		29 JUL – 02 AUG		22-25 JUL	08-11 JUL	
05-08 AUG	26-29 AUG	12-16 AUG			19-22 AUG		26-29 AUG
09-12 SEP	30 SEP – 03 OCT			02-05 SEP		16-19 SEP	
21-24 OCT	14-17 OCT		07-11 OCT		28-31 OCT		28-31 OCT
25-28 NOV		11-15 NOV				04-07 NOV	
	02-05 DEC			02-05 DEC	09-12 DEC		09-12 DEC

<b>CAPE TOWN</b>			
<b>FACILITATOR</b>	<b>ASSESSOR</b>	<b>MODERATOR</b>	<b>SDF</b>
<b>R5 775,00</b>	<b>R5 950,00</b>	<b>R5 950,00</b>	<b>R8 250,00</b>
<b>Duration 4 days</b>	<b>4 days</b>	<b>4 days</b>	<b>4 days + 8 weeks POE building</b>
<b>15-18 JAN</b>	<b>29 JAN – 01 FEB</b>		
		<b>05-08 FEB</b>	<b>19-22 FEB</b>
<b>11-14 MAR</b>	<b>04-07 MAR</b>		
		<b>15-18 APR</b>	
<b>06-09 MAY</b>	<b>27-30 MAY</b>		<b>13-16 MAY</b>
		<b>24-27 JUN</b>	
<b>08-11 JUL</b>	<b>22-25 JUL</b>		
		<b>26-29 AUG</b>	<b>12-15 AUG</b>
<b>09-12 SEP</b>	<b>16-19 SEP</b>		
		<b>14-17 OCT</b>	
<b>18-21 NOV</b>	<b>25-28 NOV</b>		<b>04-07 NOV</b>

DURBAN			
FACILITATOR	ASSESSOR	MODERATOR	SDF
R5 775,00	R5 950,00	R5 950,00	R8 250,00
Duration 4 days	4 days	4 days	4 days + 8 weeks POE building
22-25 JAN			
	12-15 FEB	19-22 FEB	
25-28 MAR			11-14 MAR
	08-11 APR		
20-23 MAY		06-09 MAY	
	10-13 JUN		03-06 JUN
15-18 JUL			
	05-08 AUG	19-22 AUG	
02-05 SEP			
	07-10 OCT	28-31 OCT	01-04 OCT
11-14 NOV			
	09-12 DEC		

**IMPORTANT:** After completing all 8 ODETDP Modules a final SETA required Integrated Assessment (90-minute session) must be completed to qualify you for the National Certificate: Occupationally Directed Education Training and Development Practices (SAQA ID 50334).

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## Training venues:

*Please note that the venues for Cape Town, Durban and Johannesburg are training venues only. All correspondence, enrolments, and payments must go through our Head Office in Pretoria.*

### **HEAD OFFICE - PRETORIA:**

7 Van Wouw Street  
Groenkloof  
Pretoria  
25°46'18.0"S 28°12'35.2"E

### **JOHANNESBURG:**

Unit 9 Rivonia Gate Office Park  
381 Rivonia Boulevard  
(c/o 12<sup>th</sup> Ave & Rivonia Blvd)  
Sandton  
26°02'52.3"S 28°03'34.5"E

### **CAPE TOWN:**

7 Bordeaux Close  
La Rochelle  
Bellville  
33°52'55.1"S 18°39'13.3"E

### **DURBAN:**

CANSA Durban  
619 Umbilo Road  
Berea  
Durban